

**You need a T2200 from your employer.
 Home must be where you spend more than 50% of your working day.
 It is better if your home office is required in your employment contract.**

Employment expenses

Business use of home (see other tab)

Employee

Includes HST?

Travelling expenses				
Food and beverage	<input type="text"/>	50%	-	<input type="checkbox"/>
Lodging			<input type="text"/>	<input type="checkbox"/>
Transportation (bus, air, train, etc)			<input type="text"/>	<input type="checkbox"/>

Commission ONLY

Accounting and legal			<input type="text"/>	<input type="checkbox"/>
Advertising and promotion			<input type="text"/>	<input type="checkbox"/>
Licenses			<input type="text"/>	<input type="checkbox"/>
Bonding premium			<input type="text"/>	<input type="checkbox"/>
Equipment leasing			<input type="text"/>	<input type="checkbox"/>
Training			<input type="text"/>	<input type="checkbox"/>
Entertainment			<input type="text"/>	<input type="checkbox"/>
Assistant			<input type="text"/>	<input type="checkbox"/>
Rent			<input type="text"/>	<input type="checkbox"/>
			<input type="text"/>	<input type="checkbox"/>
			<input type="text"/>	<input type="checkbox"/>
			<input type="text"/>	<input type="checkbox"/>
			<input type="text"/>	<input type="checkbox"/>

Business Use of Home

Sq ft of house

Sq ft used exclusively for business

Business use percent

Expenses

Employee		Includes HST?
Heat	<input type="text"/>	<input type="checkbox"/>
Hydro	<input type="text"/>	<input type="checkbox"/>
Water	<input type="text"/>	<input type="checkbox"/>
Hot water heater	<input type="text"/>	<input type="checkbox"/>
Condo fees	<input type="text"/>	<input type="checkbox"/>
Rent	<input type="text"/>	<input type="checkbox"/>
Repairs and maintance	<input type="text"/>	<input type="checkbox"/>

Commission ONLY

Property tax	<input type="text"/>	<input type="checkbox"/>
Insurance	<input type="text"/>	<input type="checkbox"/>
	<input type="text"/>	<input type="checkbox"/>

-

Auto expenses

Make	<input type="text"/>	
Model	<input type="text"/>	
Purchased/Lease start	<input type="text"/>	
Total KM driven in the year	<input type="text"/>	
KM Driven for business	<input type="text"/>	
Fuel	<input type="text"/>	<input type="checkbox"/> Includes HST?
Maintenance and repairs	<input type="text"/>	
Repairs	<input type="text"/>	<input type="checkbox"/>
Washes	<input type="text"/>	<input type="checkbox"/>
Miscellaneous	<input type="text"/>	<input type="checkbox"/>
Insurance	<input type="text"/>	
Loan Payments for the year	<input type="text"/>	<input type="checkbox"/>
Number of months	<input type="text"/>	
Interest portion of loan for the year	<input type="text"/>	
Lease payments for the year	<input type="text"/>	<input type="checkbox"/>
number of months	<input type="text"/>	
Business parking cost	<input type="text"/>	